

**LYME CENTRAL SCHOOL  
BOARD OF EDUCATION  
March 13, 2014**

**MEMBERS PRESENT**

Deanna Lothrop, Vice President  
Terry Countryman  
Kathy Dyer  
Brian Peters  
Lynn Reichert  
Scott Rickett  
Missy Holmes, Clerk

**MEMBERS EXCUSED**

Gary Nicholson, President

**ADMINISTRATORS PRESENT**

Karen Donahue, Superintendent  
Barry Davis, Principal  
Pat Gibbons, Director of Pupil Services  
Sandra Rooney, Business Official

**OTHERS PRESENT**

Dina Jareo  
Katie Clark  
Michele Bariteau  
Eleanor Van Ness  
Deborah Wilkinson

**CALL TO ORDER**

Vice President Deanna Lothrop called the meeting of the Lyme Central School Board of Education to order at 6:01 PM.

**BOARD INFORMATION**

**STAFF DEVELOPMENT TRAINING**

The staff development training & conferences report for March 2014 was included for review.

**STUDENT ENROLLMENT**

The student enrollment was included for review.

**JLSBA NHS RECOGNITION**

The Jefferson-Lewis School Boards Association will have a National Honor Society Recognition Program on March 26, 2014.

**SCHOOL HEALTH SERVICES**

The school health services report for December 2013 was included for review.

**COMMON CORE REGENTS EXAM**

The Common Core Regents exam reporting scale and performance levels presentation to NYSCOSS was included for review.

**HEALTH INSPECTION REPORT**

The New York State Department of Health inspection report on the cafeteria was included for review.

**BUDGET INFORMATION**

Information on the budget and the Net GAP Elimination Adjustment was included for review.

**UNION OFFICERS**

The list of elected union officers was included for review.

**CORRESPONDENCE**

Correspondence was received from Ferrara, Fiorenza, Larrison, Barrett & Reitz PC regarding the Cape Vincent Wind Farm.

Correspondence was received from BP Wind Energy.

**COMMITTEES**

**POLICY**

First reading of Policy 3220 – Use of Service Animals.

Review of amendments to procedures:

3220 – Use of Service Animals

5410 – Competitive Bidding and Offering Guidelines

5411 – Procurement Guidelines

5680 – Building Security

6410 – Staff Use of Personal/Mobile Technology

7530 – Child Abuse and Neglect/Maltreatment

**REPORTS**

**TRANSPORTATION SUPERVISOR**

Dina Jareo reported. She proposes that we retire 2 buses, and that we propose the purchase of a 58 passenger bus and a 28 passenger cutaway van on the ballot for the annual budget vote. She has done a 5 year bus purchase plan to get Lyme on an 8 year rotation.

**PRINCIPAL**

Principal Davis reported. The first Common Core family night was a huge success. Parents were very complimentary. This Thursday, March 20, will be the grades 3-5 Common Core family night.

Staff will meet tomorrow afternoon to review our Olweus Bullying Prevention program.

The Science Fair was well received. 135 projects were submitted.

July 28-August 1, Cornell Cooperative Extension, Lyme Community Foundation, and Lyme Central School will host a drama camp.

Winter sports awards were held on March 11. The boys' and girls' soccer teams and the girls' basketball teams received special awards for excellence in academics.

**DIRECTOR OF PUPIL SERVICES**

Director Gibbons reported. There will be a ½ day for staff instruction tomorrow. She will be working with grades PreK-2 on curriculum alignment.

They are planning 2 family STEM nights – March 27 & April 25.

Mrs. Blank has been working to launch the Fort Drum RISE course offerings.

We have received a \$14,000 Mentor Teacher Internship Program grant.

Mrs. Durr has been working with other districts on a Career Fair for grade 10 students. This will be held on March 25.

**SUPERINTENDENT**

Superintendent Donahue reported. Our Fort Drum counselor, Jessica Whitmore, is leaving. Her replacement will be Antoinette Komar.  
Board of Education members from the JL BOCES will have opportunity to meet and question finalists for the JL BOCES District Superintendent position. Tentative date is either April 7 or 8 (TBA).  
On March 26, the "Champion of Choices" program on bullying, cyberbullying, and other social issues, will be presented to our students. An evening program will be presented to parents on March 27, at General Brown High School.  
JCC is offering an opportunity for our school to have our teachers teach college prep classes and non credit college courses.

**ACTION ITEMS  
MINUTES**

A motion was made by Brian Peters, seconded by Scott Rickett, to approve minutes from the February 13, 2014 meeting.

Terry Countryman	Yes	Kathy Dyer	Yes
Deanna Lothrop	Yes	Brian Peters	Yes
Lynn Reichert	Yes	Scott Rickett	Yes

**MOTION CARRIED**

**FINANCIAL REPORTS**

A motion was made by Terry Countryman, seconded by Lynn Reichert, to approve the financial reports:

General Fund Warrant #18	\$652,138.79
General Fund Supplemental #16	\$182,387.22
School Lunch Warrant #10	\$7,520.44
Federal Fund Warrant #13	\$4,234.91
Capital Fund Warrant #8	\$59,564.25
Treasurer's Report January 31, 2014	

Terry Countryman	Yes	Kathy Dyer	Yes
Deanna Lothrop	Yes	Brian Peters	Yes
Lynn Reichert	Yes	Scott Rickett	Yes

**MOTION CARRIED**

**SCHOLARSHIP DONATIONS**

A motion was made by Kathy Dyer, seconded by Scott Rickett, to accept the scholarship donations from Gary & Bonnie Bird (\$25), Carol Lawrence (\$35), Ann Marie & Michael Simmons (\$50), Penny Pierce (\$25), Darwin & Norma Jean Brown (\$25), Michael & Vicky Barbour (\$25), Stasse & Katie Perkins (\$100), Sandra Dudley-Rooney (\$25), Karen Donahue (\$25), Darwin & Judy Paro (\$10),

Sonya Comins (\$40), Jacqueline Keating (\$25), Reginald & Diane Schweitzer (\$25), Wayne & Marie Farmer (\$25), Leslie & Diane Comins (\$100), Paula Petroske (\$100), Siddahartha Jain (\$200), Tamara Klock (\$50), Lisa Shelmidine (\$50), Mark & Julie Maitag (\$25), Pamela & James Oxenford (\$50), Dorothy Kimball (\$50), Richard & Nancy Boulton (\$50), Joseph Welch (\$100), Marshall & Deette Marshall (\$100), Watertown Skating & Hockey Association (\$100), Blue Heron – Carrie Greene (\$635), and Julie Ingalls (\$25) in memory of Gavin Tedford.

Terry Countryman	Yes	Kathy Dyer	Yes
Deanna Lothrop	Yes	Brian Peters	Yes
Lynn Reichert	Yes	Scott Rickett	Yes

MOTION CARRIED

## HEALTH & WELFARE SERVICES

A motion was made by Kathy Dyer, seconded by Lynn Reichert, to approve the Watertown City School District contract for health & welfare services.

Terry Countryman	Yes	Kathy Dyer	Yes
Deanna Lothrop	Yes	Brian Peters	Yes
Lynn Reichert	Yes	Scott Rickett	Yes

MOTION CARRIED

## LYME FREE LIBRARY PROPOSITION

A motion was made by Kathy Dyer, seconded by Scott Rickett, to approve the 2014-2015 Lyme Free Library Budget Proposition proposed.

Terry Countryman	Yes	Kathy Dyer	Yes
Deanna Lothrop	Yes	Brian Peters	Yes
Lynn Reichert	Yes	Scott Rickett	Yes

MOTION CARRIED

## POLICY AMENDMENTS

A motion was made by Scott Rickett, seconded by Lynn Reichert, to approve the amendments to the policies:

3120 – School District Standards and Guidelines for Web Page Publishing

5323 – Reimbursement for Meals/Refreshments

5410 – Purchasing: Competitive Bidding and Offering

5411 – Procurement of Goods and Services

5412 – Alternative Formats for Instructional Materials

7660 – Parent Involvement For Children with Disabilities

8450 – Home Tutoring

Terry Countryman	Yes	Kathy Dyer	Yes
Deanna Lothrop	Yes	Brian Peters	Yes
Lynn Reichert	Yes	Scott Rickett	Yes

MOTION CARRIED

## EQUIPMENT DISPOSAL

A motion was made by Scott Rickett, seconded by Brian Peters, to approve the disposal of the portable lift.

Terry Countryman	Yes	Kathy Dyer	Yes
Deanna Lothrop	Yes	Brian Peters	Yes
Lynn Reichert	Yes	Scott Rickett	Yes

MOTION CARRIED

**PROPOSAL**

A motion was made by Lynn Reichert, seconded by Scott Rickett, to approve the proposal of selling the portable lift for \$1,000 to Victory Lifts, Inc.

Terry Countryman	Yes	Kathy Dyer	Yes
Deanna Lothrop	Yes	Brian Peters	Yes
Lynn Reichert	Yes	Scott Rickett	Yes

MOTION CARRIED

**FUEL OIL AWARD**

A motion was made by Scott Rickett, seconded by Brian Peters, to approve the fuel oil award for 2014-2015, fluctuating rate to Superior Plus.

Terry Countryman	Yes	Kathy Dyer	Yes
Deanna Lothrop	Yes	Brian Peters	Yes
Lynn Reichert	Yes	Scott Rickett	Yes

MOTION CARRIED

A motion was made by Lynn Reichert, seconded by Scott Rickett, to approve the diesel fuel oil award for 2014-2015, fluctuating rate to Superior Plus Energy.

Terry Countryman	Yes	Kathy Dyer	Yes
Deanna Lothrop	Yes	Brian Peters	Yes
Lynn Reichert	Yes	Scott Rickett	Yes

MOTION CARRIED

**PUBLIC COMMENTS**

Michele Bariteau & Deborah Wilkinson thanked the board for their continued support of LCS Odyssey of the Mind. This year the program experienced growth with six teams that represents about 20% of the eligible student population. Those teams were coached by 6 staff members and two community members. And at competition, four teachers and 5 students volunteered their services for the day, so a little more than 25% of our staff was involved in the program at the Regional competition. If you count the spectators who came to cheer us on, the school was very well represented at the competition on March 1.

This year Odyssey has published STEM initiative along with their competition materials and they are all available to us through our memberships. Everyone involved with the program knows that Odyssey cultivates college and career readiness skills, such as thinking outside the box and troubleshooting or problem solving skills. Each of the individual problems focuses on different curricular areas, such as dramatics and the arts. Odyssey offers the opportunity for authentic learning and real world application. It's ultimate performance assessment, and no one complains about this test.

We are fortunate enough to have three teams representing LCS at State competition on Saturday, April 12, at SUNY Binghamton and we will share the final competition schedule as soon as it becomes available in case any of you wish to come down and cheer us on.

Eleanor Van Ness said that the Science Fair was great. She was impressed with the projects the students created.

## EXECUTIVE SESSION

A motion was made by Kathy Dyer, seconded by Scott Rickett, to appoint Lynn Reichert as a pro tem clerk for the executive session.

Terry Countryman	Yes	Kathy Dyer	Yes
Deanna Lothrop	Yes	Brian Peters	Yes
Lynn Reichert	Yes	Scott Rickett	Yes

MOTION CARRIED

A motion was made by Scott Rickett, seconded by Brian Peters, to enter into executive session to discuss CSE and particular persons and personnel at 7:01 PM.

Terry Countryman	Yes	Kathy Dyer	Yes
Deanna Lothrop	Yes	Brian Peters	Yes
Lynn Reichert	Yes	Scott Rickett	Yes

MOTION CARRIED

A motion was made by Kathy Dyer, seconded by Brian Peters, to adjourn executive session at 8:18 PM.

Terry Countryman	Yes	Kathy Dyer	Yes
Deanna Lothrop	Yes	Brian Peters	Yes
Lynn Reichert	Yes	Scott Rickett	Yes

MOTION CARRIED

## ACTION ITEMS

### CSE RECOMMENDATIONS

A motion was made by Kathy Dyer, seconded by Terry Countryman, to approve the CSE recommendations.

Terry Countryman	Yes	Kathy Dyer	Yes
Deanna Lothrop	Yes	Brian Peters	Yes
Lynn Reichert	Yes	Scott Rickett	Yes

MOTION CARRIED

## PERSONNEL

### APPOINTMENT

A motion was made by Brian Peters, seconded by Scott Rickett, to appoint Robert Goutremout as Assistant Volunteer Boys' Modified Baseball Coach.

Terry Countryman	Yes	Kathy Dyer	Yes
Deanna Lothrop	Yes	Brian Peters	Yes
Lynn Reichert	Yes	Scott Rickett	Yes

MOTION CARRIED

A motion was made by Kathy Dyer, seconded by Brian

Peters, to appoint Anna Bendixen as 1 FTE Cleaner, \$8.50/hour, effective February 24, 2014.

Terry Countryman	Yes	Kathy Dyer	Yes
Deanna Lothrop	Yes	Brian Peters	Yes
Lynn Reichert	Yes	Scott Rickett	Yes

**MOTION CARRIED**

A motion was made by Kathy Dyer, seconded by Scott Rickett, to appoint Sandra Gaige as a Substitute Aide, \$8.50/hour.

Terry Countryman	Yes	Kathy Dyer	Yes
Deanna Lothrop	Yes	Brian Peters	Yes
Lynn Reichert	Yes	Scott Rickett	Yes

**MOTION CARRIED**

A motion was made by Terry Countryman, seconded by Scott Rickett, to appoint Matthew Denney as a 1 FTE Bus Driver, effective March 20, 2014, \$7800 pro-rated.

Terry Countryman	Yes	Kathy Dyer	Yes
Deanna Lothrop	Yes	Brian Peters	Yes
Lynn Reichert	Yes	Scott Rickett	Yes

**MOTION CARRIED**

A motion was made by Kathy Dyer, seconded by Lynn Reichert, to appoint Tamara Rutz as a Substitute Bus Driver, effective March 14, 2014, \$25.75 for first 1.5 hours, \$11.00 per hour after.

Terry Countryman	Yes	Kathy Dyer	Yes
Deanna Lothrop	Yes	Brian Peters	Yes
Lynn Reichert	Yes	Scott Rickett	Yes

**MOTION CARRIED**

**MOTION CARRIED**

**RESIGNATION**

A motion was made by Kathy Dyer, seconded by Scott Rickett, to accept the resignation of Daniel O'Brien, Bus Driver, effective February 24, 2014.

Terry Countryman	Yes	Kathy Dyer	Yes
Deanna Lothrop	Yes	Brian Peters	Yes
Lynn Reichert	Yes	Scott Rickett	Yes

**MOTION CARRIED**

**APPOINTMENT**

A motion was made by Scott Rickett, seconded by Brian Peters, to appoint Scott Taylor for Dramatics summer musical camp, summer 2014.

Terry Countryman	Yes	Kathy Dyer	Yes
Deanna Lothrop	Yes	Brian Peters	Yes
Lynn Reichert	Yes	Scott Rickett	Yes

**MOTION CARRIED**

**ADJOURNMENT**  
March 13, 2014

A motion was made by Kathy Dyer, seconded

by Scott Rickett, to adjourn the meeting at 8:25 PM.

Terry Countryman	Yes	Kathy Dyer	Yes
Deanna Lothrop	Yes	Brian Peters	Yes
Lynn Reichert	Yes	Scott Rickett	Yes

**MOTION CARRIED**

Respectfully submitted,

Missy Holmes  
Board of Education Clerk